

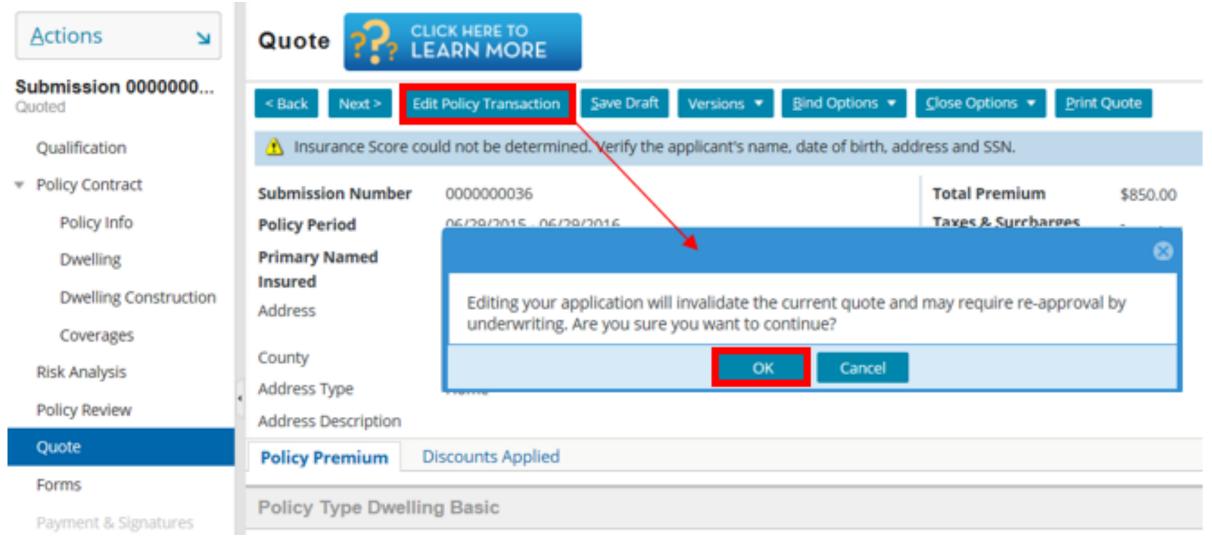
## **Modify Submission**



## **How to Modify Submission Details**



## Click 'Edit Transaction' to modify the submission

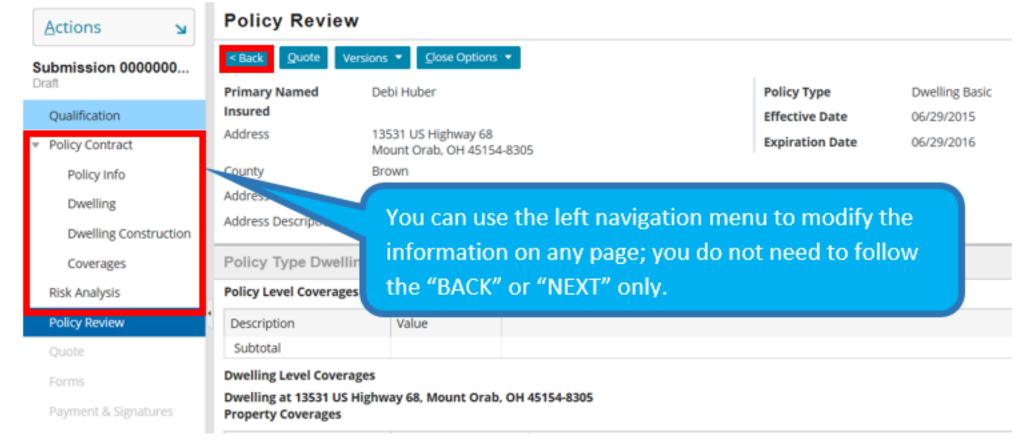


You may want to modify the submission to change different coverage options.

To modify the submission, navigate to the Quote Page and click **Edit Policy Transaction**. Editing the policy will invalidate the current quote and may require re-approval, if you wish to continue click **OK**.

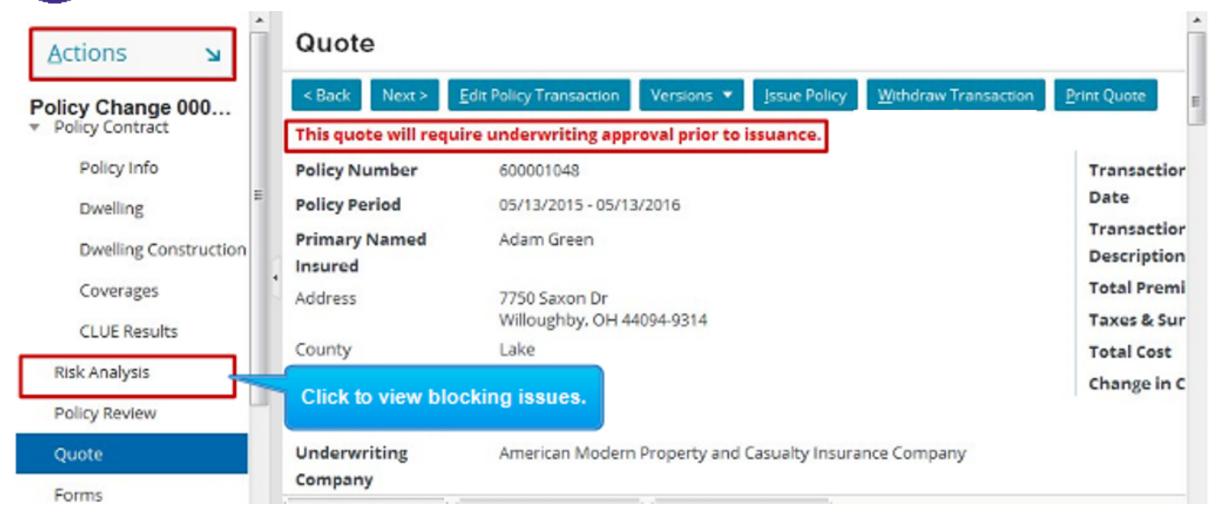
2

## **Using Navigation Tabs**

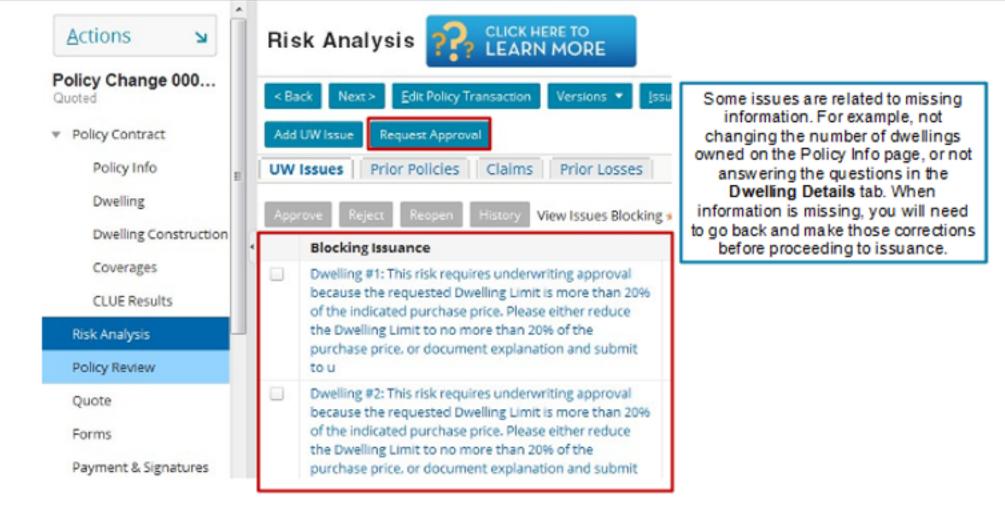


When navigating through the different submission pages, you can use the **Sidebar** menu to switch between pages. You do not have to always use **BACK** and **NEXT**.





If you receive an underwriting error, navigate to the **Risk Analysis** page to resolve issue.



Some issues may be related to missing information. Use the **Sidebar** menu to navigate to the page pertaining to your blocking issue.